

**YRSWCD District  
Board Meeting Minutes  
August 9, 2022**

**Attendance:**

Andy Baber, Chairman  
David Clark, Vice Chairman  
Melody Irwin, Secretary  
Josh Luke, Treasurer - Absent  
Linda Johnson, Board Member  
Brad Johnson, Guest, Earth Team Member, Recorder  
Darryl Williams, USDA-NRCS District Conservationist Okaloosa County  
Tara Llewellyn, YRSWCD District Administrator

**Andy Baber opened the meeting at 7:03 PM and was 2<sup>nd</sup> by Linda Johnson.**

Darryl Williams handed out Board Meeting Minutes from July 26, 2022, agenda and YRSWCD financial statements from October 2020 through August 1, 2022.

**Old Business**

**Previous Meeting Minutes**

Previous meeting minutes for 26 July 2022 were discussed. David Clark made a motion to approve the minutes and Melody Irwin seconded the motion. The minutes were accepted by the Board.

**Letter from Auditor General about annual financial audit**

Andy Baber handed out a form from the Florida Auditor General to be completed for the 2019 and 2020 YRSWCD financial audits. It has to be submitted by August 12, 2022. Susan Holley, the previous YRSWCD District Administrator, said that line 4 of the letter should be marked. Andy Baber said the report is very close to being completed, but would not be ready by August 12. However, a certified letter will be submitted to the Auditor General indicating the complete report will be sent shortly. Jim Davis, the professional CPA hired by the YRSWCD, told Andy Baber the 2019 and 2020 financial audits would be completed next week, since all financial data was now available.

**Financial Report - Treasurer**

After the last YRSWCD meeting, Josh Luke, David Clark, and Andy Baber agreed to meet at the Crestview Wells Fargo Bank office to update the bank card for the YRSWCD District check book. However, when David Clark went to the bank, he was told he would have to call the Wells Fargo central office to make an appointment with the person at the bank who made such changes. When David Clark was at the bank the person who was to help him was doing nothing and there were no people waiting to see the person. David Clark made a motion to find a new bank. Linda Johnson 2<sup>nd</sup> the motion and it was unanimously accepted by the board. Tara Llewellyn said the ATT and Century Link were the only automatic payments made from the Wells Fargo bank. The transition will have to be gradual. Andy

Babe will look for a new bank. CCB, Eglin Federal Credit Union and Hancock were suggested as possible candidates. Tara Llewellyn, is to look for YRSWCD corporate documentation.

Detailed financial Profit and Loss reports for Oct-Dec 2020, Jan-Sept 2021 and Oct 2021 – Aug 2022 were passed out by David and discussed. One of the items discussed in detail were the ATT phone bills.

David Clark made a motion to accept the financial reports. Linda Johnson 2<sup>nd</sup> the motion. The reports were accepted by the Board.

**New Business**

Darryl Williams said next Tuesday will be the Farm Bureau Tour. No one volunteered to attend.

**Conservationist's Corner: Darryl Williams, District Conservationist**

Darryl reviewed the upcoming Local Work Group meeting proposal and date. More information will be forthcoming. The meeting will need to be conducted any time before November 30, 2022. He will work with AFCD to determine the final date since they will host the ZOOM Meeting link for Districts.

EQIP Funding for FY 2023 for potential fund pools for Okaloosa County is set at \$100k. Highest to Lowest priority will be based on the funding pools set for FY 2023 working group meeting. Resource Concerns such as (erosion control, forestry, invasive plan eradication, etc.) will be ranked according.

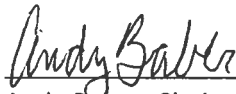
**Yellow River SWCD 5-year Long Range Strategic Business Plan: Will need to be completed by 1 Oct 2023 for FY2023 – 2028, previously done by Linda Johnson.**

**Use of AFCD web site.** We need to post minutes on AFCD web site along with agenda & dates. Tara will contact AFCD to get the webmaster contact number to find out the process for sending updates for the webpage.

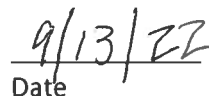
**Adjourn**

With discussions at an end, Linda Johnson made a motion to adjourn the meeting. The motion was 2<sup>nd</sup> by Melody Irwin. The meeting was adjourned at 8:37PM.

**Next Board Meeting: 13 September, 2022 at 7PM.**

  
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Andy Baber, Chairman

  
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Date